Amanda Lynn Deer

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OBJECTIVE

Pursuing an internship/ministry opportunity with an organization which shares my passion for and dedication to the spiritual encouragement, enrichment, and healing of America's families and marriages, and is an organization that would benefit from a warm yet professional undergraduate intern with enthusiasm, positivity, and an active and critically thinking mind.

EDUCATION

Grove City College, *Grove City, PA*B.S. in Psychology, minor in Family Studies – May 2011 *GPA x.xx /4.00; Dean's List with Distinction All Semesters*

Grove City College has been consistently ranked by U.S. News & World Report as one of the best liberal arts/sciences colleges in the northeast.

Relevant Coursework: Courtship & Marriage, Family as a Social Institution, Marriage & Family Assessment & Intervention, Child Development, Adult Development and Aging

RELEVANT EXPERIENCE

Psychology Intern

June – August 2009

Good Grief Center for Bereavement Support, Pittsburgh, PA

- Developed positive and effective communication skills with all age groups, especially later-life adults.
- Received training and education on bereavement and peer support.
- Mastered usage of Microsoft Office Suite and organized mass mailings.
- Exceeded standards of professionalism and client confidentiality.
- Mastered telephone etiquette with both outgoing and incoming calls.
- Trained and experienced in active-listening.
- Developed a passion for volunteerism and providing service to others.

HONORS, ACADEMIC AFFILIATIONS AND ACTIVITIES

Recipient of the Henry and Lola G. Duff Merit Scholarship Recipient of the Mt. Lebanon Police Association Merit Scholarship

Recipient of the Grove City College Presidential Merit Scholarship **Psi Chi,** *International Psychology Honorary – Member* **SSWAPA,** *Grove City Sociology, Social Work, and Psychology Association – Member*

Grove City Mercer Area YMCA, Afterschool Program – Volunteer Intervarsity Missions Fellowship, Leadership – Women's Small Group Leader

ADDITIONAL EXPERIENCE

Camp Counselor

June - August 2008, 2009

Urban Impact Foundation Summer Day Camp, Pittsburgh, PA

- Provided care, supervision and education for 13 girls entering 5th grade from 7:30-5:30 for eight weeks.
- Worked with a wide range of ages as a substitute counselor, K-6th grades.
- Taught math, reading, and Christian education and science, as well as assisted a special needs reading group.
- Implemented disciplinary measures in a dignified and patient manner to facilitate individual growth and classroom cohesion.
- Developed effective communication skills with children and adolescents.

Office Assistant

Barista

May - August 2008

Deer and Associates, Pittsburgh, PA

- Developed clear and efficient organizational, document management and office technology skills.
- Accurately scanned and electronically stored documents ranging back several years.
- Provided immediate courier services to offices and government buildings of downtown Pittsburgh.
- Performed dual receptionist services for law firms sharing office space.

Farmhouse Coffee, Venetia, PA

December 2005 - Present

- Provided friendly customer service to all patrons at early hours of the morning.
 - Practiced in mastering knowledge of products for informed and effective salesmanship.