



Student Information

Student's Last Name, Student's First Name, Student Identification Number, Calendar Year, Kettering Co-op Terms, Class Standing, Expected Degrees: Bachelor of Science in Engineering, Expected Degrees: Bachelor of Science, Expected Degree: Bachelor of Business, Student Employer

Evaluation Overview

- a. Immediate supervisor should evaluate the student objectively. Please compare the student's performance to that of other students of comparable academic level and co-op work experience.
b. The student and his/her immediate supervisor should review and sign form together.
c. We recommend that you keep copies of the completed evaluation for your own records.

Work Term Assignment: Please provide objectives and details of work assignment

Empty box for Work Term Assignment details

Evaluation of Work Assignment Competencies

Please respond appropriately to each performance factor using the following scale: SA - Strongly Agree A - Agree D - Disagree SD - Strongly Disagree UA - Unable to Assess

The co-op student:

Table with 6 columns: Competency description, SA, A, D, SD, UA. Rows include: Produced quality work in terms of neatness, accuracy and thoroughness. (quality), Produced an appropriate volume of work relative to expectations. (quantity), Managed time well. (organization), Exercised initiative. (proactive), Exhibited excellent interpersonal skills. (relations with others), Exhibited leadership qualities. (leadership), Exhibited sound judgment when making decisions. (leadership), Responded well to supervision. (attitude), Exhibited a degree of accountability for work produced. (attitude), Exhibited an appreciation for positive suggestions. (attitude), Exhibited a degree of enthusiasm for work assigned. (attitude), Exhibited an ability to grasp new knowledge and concepts. (ability to learn), Exhibited problem solving ability. (problem solving), Provided creative concepts and ideas relative to the improvement of group practices. (commitment to improvement), Exhibited a professional work ethic. (dependability), Exhibited a good record of attendance and punctuality. (dependability)



Evaluation of Student's Technical Practices

19. Technical background necessary for the completion of assigned projects.	SA	A	D	SD	UA
20. Ability to apply knowledge of their field of study to assigned projects.	SA	A	D	SD	UA
21. Ability to design and conduct experiments.	SA	A	D	SD	UA
22. Ability to analyze and interpret data.	SA	A	D	SD	UA
23. Ability to design a system, component or process to meet a desired need.	SA	A	D	SD	UA
24. Ability to identify, formulate and solve problems.	SA	A	D	SD	UA
25. Ability to function on multi-disciplinary (cross-functional) teams.	SA	A	D	SD	UA
26. Ability to use current techniques necessary to engage in technical practices.	SA	A	D	SD	UA
27. Ability to use the modern tools necessary to engage in technical practices.	SA	A	D	SD	UA
28. Ability to utilize computer applications and databases.	SA	A	D	SD	UA
29. Familiarity with the handling of hazardous materials in the workplace.	SA	A	D	SD	UA

Evaluation of Student's Professionalism, Ethics and Life Long Learning Initiatives

30. Exhibited an understanding of ethical responsibility.	SA	A	D	SD	UA
	SA	A	D	SD	UA
	SA	A	D	SD	UA
33. Exhibited an understanding of the potential impact technical solutions have on society and the world.	SA	A	D	SD	UA
34. Exhibited the need for continuing the learning of (engineering, scientific, mathematical, managerial, etc.) concepts and solutions throughout the course of a career.	SA	A	D	SD	UA
35. Exhibited knowledge of contemporary issues pertaining to engineering, science, mathematics and /or management.	SA	A	D	SD	UA

Evaluation of Student's Overall Co-op Work Term Experiences

36. Student met all objectives of the work term.	SA	A	D	SD	UA
37. Student's overall performance was satisfactory. (Please Note: If the student receives an overall "dissatisfied rating on this evaluation, they will not receive credit for the co-op work term).	SA	A	D	SD	UA

Additional Comments and Suggestions

38. Please comment on the student's strongest assests:

39. Please comment on what qualities/attributes the student should strive to improve:

40. Based on your observations of the student's ability to apply knowledge obtained from coursework, is there any instruction missing from the Kettering curriculum that might benefit your company?

41. Additional Comments:

Co-op Student Signature:

Date:

Co-op Supervisor's Name: