

NAME

Address • phone • email

EDUCATION	St. John Fisher College , Rochester, NY Bachelor of Arts, Mathematics and Adolescent Education GPA: 3.64; Dean's List; Foundation Scholarship recipient	May 2015
CERTIFICATION	New York State Certification in Adolescent Education, pending	May 2015
EXPERIENCE	Penfield High School , Penfield, NY Student Teaching Grades 10 and 11 <ul style="list-style-type: none">• Student taught two Algebra classes and acted as assistant in Pre-Calculus• Integrated current affairs into lesson planning to help students make connection between math and the everyday world• Assisted students with after school tutoring and homework assignments; participated in weekly Math Club	Spring 2014
	Monroe High School , Rochester, NY Student Teaching Grades 7 and 8 <ul style="list-style-type: none">• Taught two classes each of Pre-Algebra and Basic Math• Utilized activities-based lesson plans to engage students in material and provide an interactive classroom environment• Communicated with parents of students who were struggling with material by phone and mail with updates on child's progress	Spring 2014
FIELD WORK	Fairport High School , Fairport, NY Grade 10 Observation <ul style="list-style-type: none">• Assisted teacher with math related activities in Math center• Graded tests and worked individually with students	Fall 2013
	School #41, Rochester City School District , Rochester, NY Grade 8 Observation <ul style="list-style-type: none">• Worked with students one on one and in small groups to enhance math skills provide individualized instruction	Spring 2013
EMPLOYMENT	St. John Fisher College , Rochester, NY Department of Mathematical & Computing Sciences Office Assistant <ul style="list-style-type: none">• Assist faculty in various office related tasks such as correcting quizzes, making copies of hand-outs and filing papers• Organize venue and activity for weekly campus Math Club	2013-Present
	American Eagle , Rochester, NY Sales Assistant <ul style="list-style-type: none">• Provide friendly and focused service to customers in popular retail store as well as assist with weekly displays	2010-Present

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EDUCATION

St. John Fisher College, Rochester, NY

Anticipated May 2015

Bachelor of Science in Mathematics

GPA: 3.46; Dean's List three semesters

Foundation Scholarship recipient

RELATED COURSEWORK

Advanced Calculus ▪ Probability & Statistics ▪ Principals of Real Analysis ▪ Applied Mathematical Statistics ▪ Visual Basic Module ▪ Database Structures ▪ SQ Statistics ▪ Passed SOA practice exam

RELATED EXPERIENCE

State Farm Insurance, Rochester, NY

January-August 2014

Actuary Intern

- Assisted with rate review activities such as implementing a new rating plan (e.g. Good Student Discount)
- Analyzed the adequacy of current rates and submitted report to Manager of Internships
- Responded to request for research and analyzing of information for different departments
- Interacted with other employees at varying levels both inside and outside their department

ADDITIONAL WORK EXPERIENCE

St. John Fisher, Rochester, NY

Fall 2012-Present

Economics Department Work Study

- Participate in annual Fisher Community survey, inputting results in databases and performing initial basic research on results
- Assist professors by correcting quizzes, making copies of handouts, and other office tasks

Math Center Tutor

- Work as tutor for two regular students and walk-ins, assisting with homework assignments and general math skills

Mark's Pizzeria, Brighton, NY

Summers 2010-2012

Assistant Manager (2011-2012)

- Managed busy food business including making schedules for employees, evaluating performance, ordering ingredients and serving customers
- Worked closely with manager to brainstorm new sales and marketing strategies as well as in hiring and interviewing process

Cook/Server (2010-2011)

- Provided friendly customer service to walk-in and sit down customers, handling concerns tactfully and professionally at all times

COMPUTER

Microsoft Office, Visual Basic, knowledge of Statistical Analysis Software, PCs and Macs

NAME

Street Address • City, ST Zip • Phone • Email

SUMMARY

- Extensive experience as a campus leader with a strong focus on motivating others within the group to complete projects and events
- Ability to prioritize tasks, delegate responsibilities and meet tight deadlines
- Demonstrated success in completing projects both within a team and independently in a variety of work environments
- Strong communication, time management, people and computer skills

COMPUTER

Microsoft Office Suite, HTML, CGI scripting, Listserv Management, Adobe Photoshop, AppleScript, database programming, Linux/UNIX

EDUCATION

St. John Fisher College, Rochester, NY

Anticipated May 2015

Bachelor of Arts in Mathematics

Minor: Computer Science

GPA: 3.6/4.0; Dean's List five out of six semesters

RELATED EXPERIENCE

Label World, Rochester, NY

Spring 2014

Special Project Intern

- Assisted computer technician with updating and troubleshooting company computers
- Managed digital label printing equipment which included monitoring labels for discrepancies or faults to ensure quality end product
- Collaborated with packers and inspectors, taking charge of specific tasks as needed to meet demands of busy deadline driven work environment

LEADERSHIP EXPERIENCE

St. John Fisher College, Rochester, NY

2011-Present

Math Club President (2012-Present)/*Member* (2011-Present)

- Prepare meeting agendas, secure meeting venue and lead bi-weekly math club meetings
- Promote involvement in math club by attending involvement fairs on campus, and brainstorm campus events during April's "Math Awareness Month"
- Delegate event planning responsibilities to math club members
- Source appropriate speakers and alumni contacts for presentations

Residential Advisor (2012-Present)

- Provide student support including community building, programming, policy enforcement, conflict resolution/mediation for a residence hall of up to 68 students
- Mentor and identify appropriate resources for students from diverse backgrounds and ages in developing their skills to manage college life

Teaching Assistant, Calculus I (Spring 2013)

- Held regular office hours as well as individual tutoring appointments as needed
- Corrected weekly quizzes and monthly exams
- Worked closely with the professor on upcoming lessons