

Name

Address • City, ST Zip • Phone • Email

Summary

Over ten years of successful teaching and administrative experience in a variety of educational environments. Top strengths include:

- Effective listening and articulating ideas in the classroom, on committees and when supervising others.
- Assessing relevance and strength of instructional methods to accurately determine effectiveness
- Engaging appropriate constituents in process of evaluation and implement winning strategies of change with buy-in of key players.

Certifications

New York State Administration Supervisor (SAS), pending, 2015

New York State Certificate of Qualification (CQ), Educational Administration, pending, 2015

Reading Recovery, 2005

New York State Elementary Education, Grades K-6, 2003

Administrative Experience

John James Audubon School No. 33, Rochester, NY

Fall 2013

Administrative Intern

- Designed an integrated grade 3-6 rubric for the district wide report card revision; enabled teachers to align state performance level stands with student skills development.
- Developed and facilitated a teacher development program designed to identify and incorporate societal and generational trends in learning and information processing; enabled teachers to plan and conduct lessons incorporating technology and gratification needs of today's learners.
- Active on committee to review discipline issues with faculty, administration and student representatives to identify appropriate disciplinary responses and implement constructive modification plan.
- Work closely with school administrators to enhance after-school tutoring program.
- Coordinate weekly parents' workshop on strategies to motivate academically challenged students.

Francis Parker School No. 23, Rochester, NY

Fall 2012

Administrative Intern

- Compiled, disaggregated, and disseminated data from 3rd grade DRA testing; wrote and presented an interpretive report to provide staff members with tools and recommendations for targeted objectives; projected anticipated improvements in ELA results for SURR school.
- Initiated and developed a collaborative partnership with the 19th Ward Community Association to source volunteers and donations; developed a collaborative celebration of the 19th Ward with student participation in a fair, parade and exhibitions of student work and historical images.

Teaching/Literacy Coaching Experience

John James Audubon School No. 33, Rochester, NY

Spring 2008-Present

AIS Specialist; America's Choice Literacy Coach 3-6

- Review Academic Intervention Service (AIS) Plans; provide coaching as appropriate to increase teacher skills in evaluating and documenting student needs.
- Conduct classroom observations of students and provided tactful coaching to teachers on providing differentiated instruction to meet student needs.
- Actively participate in the leadership team in addressing teaching and learning decisions

regarding school initiatives.

Jefferson Elementary School, Fairport, NY
6th Grade Core Teacher

Fall 2005-Spring 2007

- Taught reading, language arts and work study to forty eight sixth graders.
- Created a learning environment that fosters mutual respect and student engagement.
- As core ELA teacher, collaborated closely with school principal and district literary coordinator to schedule testing, chapter reviews and new entrance screenings.

Lincoln Park School No. 44, Rochester, NY
Elementary Education Teacher, Grades 3-6

Fall 2003 – Spring 2005

- Taught diverse programs and grades including MAP Grade 6, Intermediate/ inclusion, Primary and Reading Recovery classes.
- Recognized for the ability to develop relationships, assess student needs and identify teaching methods most appropriate to ensure student success.
- Proven skills in effectively managing classrooms; perceived as challenging, ability to foster student engagement and increase parental involvement.
- Classroom featured in 2002 RCSD Annual Report for reading improvement results.

Rochester City School District, Rochester, NY
Pre-School Parent Program Teacher Assistant

2000-2003

Professional Development

America's Choice Reform Design Implementation	Coordinator Parent Workshop
Literacy in Mathematics Workshop	Student Teacher Sponsor
RCSD Reading Pilot Committee	Intervention Team Participant
Jr. Achievement Coordinator	Brain Base Learning Seminar
Collegiate Learning Circle (Teachers and Parents Together In Education)	

Memberships

American School CD • New York State United Teachers • YMCA • ESSENCE Reader Panel

Education

St. John Fisher College, Rochester, NY May 2015
Ralph C. Wilson Jr. School of Education
Master of Science, Educational Administration, GPA 3.82

State University of New York at Brockport, Brockport, NY 2005
Reading Recovery Certification

State University of New York at Geneseo, Geneseo, NY May 2003
Bachelor of Science, Elementary Education
Received Elementary Education Certification