Wellesley College Graduate Fellowships and Scholarships

For Study or Research during the Academic Year 2015-2016

APPLICATION INSTRUCTIONS

Non-Wellesley College Applicants – For the Schimke or the Shackford

These awards are open to all nationalities. Merit and need will be considered in evaluating the applications. Applications and any supporting material must be **received on or before January 14, 2015**. No late applications will be considered.

A complete application includes:

1. **Application**: Application Form (here)– 3 pages plus Budget Analysis.

   The application form is a fillable PDF – complete the application, save, and print.

2. **Personal Statement**: One-page, single-spaced personal statement. Ideally, this would be the essay you submitted in applying to graduate school, updated to reflect any graduate study you have completed.

3. **Resume**.

4. **Letters of Reference**: Three (3) letters of reference sent by email from your instructors (email FellowshipReference@wellesley.edu) (See Guidelines).

   If a recommender cannot meet the application deadline, the reference should be sent by email to the CWS as soon as possible. The committee asks for comment on your past work, future promise, and character. If you are enrolled in a graduate school, ideally at least two of these letters should be from graduate instructors in your major field. We encourage you to obtain letters specifically addressing your plans for graduate study. Please give each recommender an account of your proposed study so that her/his comments may be directed toward the work planned.

5. **Transcripts**: Transcripts of grades from the institutions you listed in item 7 of the application.

   If you are currently in school, request a transcript be sent to us that includes the current semester's grades as soon as it is available. Official transcripts must be sent by the Registrar to the Secretary to the Committee on Extramural Graduate Fellowships and Scholarships, at the address listed above, or enclosed in a sealed envelope with the Registrar's signature across the envelope seal with your application.

Mail your complete application to the following address:

Secretary to the Committee on Extramural Graduate Fellowships and Scholarships
Wellesley College
Center for Work and Service
106 Central St.
Wellesley, MA 02481-8203

To confirm receipt, include a stamped, self-addressed postcard with your application.

It is your responsibility to check after **January 28, 2015**, to confirm that your application is complete (email: cws-fellowships@wellesley.edu). If you have questions about your application please do not call or email before January 28, 2015. All applicants will receive a letter informing them of the committee's decision after the first week of April.